



STATE RECORDS CENTER and ARCHIVES

Web Site Address: <http://www.nmcp.state.nm.us>

1205 Camino Carlos Rey, Santa Fe, New Mexico 87507 (505) 476-7948 Fax (505) 476-7909

CONDITIONS FOR PUBLICATION/REPRODUCTION

1. Written letter addressed to the State Records Administrator, New Mexico State Records Center & Archives (NMSRCA) stating intended use of reproduced/published images.
2. Credit Line: Proper credit is mandatory. Unless otherwise specified, reproductions must be credited as follows: Name of collection; Courtesy New Mexico State Records Center & Archives; and image number.
 - A. Printed matter - it is preferred that the credit line appear on same or facing page as illustration or other "Sources of Illustrations."
 - B. Films, filmstrips, videos - credit with other "Sources of Illustrations."
 - C. Exhibitions - show credit within exhibition area.
3. Publishers shall furnish the NMSRCA without charge one (1) copy of each publication where reproduction appears.
4. Payment for copies produced by the NMSRCA must be made in U.S. dollars. Checks should be made payable to New Mexico State Records Center & Archives.
5. All rights, including those of further reproduction and/or publication, are reserved in full by the NMSRCA. The NMSRCA grants no exclusive rights to any publisher, author, or photographer and assumes no responsibility for duplication of subjects by others and no responsibility for claims by third parties.

Materials held by the NMSRCA are public records as defined in the Public Records Act, Section 14-3-2, NMSA 1978, however the NMSRCA may also receive documentary materials from private sources (Section 14-3-5, NMSA 1978.) The NMSRCA does not warranty ownership of copyright to materials held and reproduced. The undersigned assumes all copyright responsibility for the duplicated/reproduced images and agrees to hold the New Mexico State Records Center & Archives, its agents, representatives, and employees harmless from any liability to the copyright owner, or for any misuse of these materials.

WARNING CONCERNING COPYRIGHT

The copyright law of the United States (Title 17, United States Code) governs the making of photocopies or other reproductions of copyrighted material. Under certain conditions specified in the law, libraries and archives are authorized to furnish a photocopy or other reproduction. One of these specified conditions is that the photocopy or reproduction is not to be "used for any purpose other than private study, scholarship or research." If a user makes a request for, or later uses, a photocopy or reproduction for purposes in excess of "fair use," that user may be liable for copyright infringement. The institution reserves the right to refuse to accept a copying order if, in its judgment, fulfillment of the order would involve violation of copyright law.

Description of materials to be reproduced/published: (please include name of collection, image number or title of document)

Signature: _____

NMSRCA Chief Archivist

Date: _____

Date: _____

Print Name: _____

NMSRCA Administrator

Address: _____

Date: _____

Return signed original to above address.

SRC Form 96-18 3/97, Revised 6/06