

**TITLE 19      NATURAL RESOURCES AND WILDLIFE**  
**CHAPTER 15   OIL AND GAS**  
**PART 7        FORMS AND REPORTS**

**19.15.7.1      ISSUING AGENCY:** Energy, Minerals and Natural Resources Department, Oil Conservation Division.  
[19.15.7.1 NMAC - Rp, 19.15.13.1 NMAC, 12/1/08]

**19.15.7.2      SCOPE:** 19.15.7 NMAC applies to persons or entities engaged in oil and gas development and production within New Mexico.  
[19.15.7.2 NMAC - Rp, 19.15.13.2 NMAC, 12/1/08]

**19.15.7.3      STATUTORY AUTHORITY:** 19.15.7 NMAC is adopted pursuant to the Oil and Gas Act, NMSA 1978, Section 70-2-6, Section 70-2-11 and Section 70-2-12.  
[19.15.7.3 NMAC - Rp, 19.15.13.3 NMAC, 12/1/08]

**19.15.7.4      DURATION:** Permanent.  
[19.15.7.4 NMAC - Rp, 19.15.13.4 NMAC, 12/1/08]

**19.15.7.5      EFFECTIVE DATE:** December 1, 2008, unless a later date is cited at the end of a section.  
[19.15.7.5 NMAC - Rp, 19.15.13.5 NMAC, 12/1/08]

**19.15.7.6      OBJECTIVE:** To provide for the filing of reports to enable the division to carry out its statutory mandates under the Oil and Gas Act.  
[19.15.7.6 NMAC - Rp, 19.15.13.6 NMAC, 12/1/08]

**19.15.7.7      DEFINITIONS:** [RESERVED]  
[See 19.15.2.7 NMAC for definitions.]

**19.15.7.8      GENERAL:**

**A.** Where to file reports. Unless otherwise specifically provided for in a division rule or order, the operator shall file forms and reports 19.15.7 NMAC requires with the appropriate division district office as provided in 19.15.2.17 NMAC and 19.15.7.10 NMAC.

**B.** Additional data. 19.15.7 NMAC does not limit or restrict the division's authority to require the furnishing of additional reports, data or other information relative to the production, transportation, storing, refining, processing or handling of oil, gas or products in the state as may appear to the division to be necessary or desirable, either generally or specifically, for the prevention of waste and the conservation of the state's natural resources.

**C.** Books and records. A producer, injector, transporter, storer, refiner, gasoline or extraction plant operator, treating plant operator and initial purchaser of gas within the state shall make and keep appropriate books and records for a period of not less than five years, covering operations in New Mexico, in order to make and substantiate the reports the division requires.

**D.** Written notices, requests, permits and reports. A person required to file notices, requests, permits or reports shall use the forms listed below for the purpose shown in accordance with the instructions printed on the form and the rule covering the form's use or special order pertaining to its use:

- (1) form C-101 - application for permit to drill, deepen or plug back;
- (2) form C-102 - well location and acreage dedication plat;
- (3) form C-103 - sundry notices and reports on wells;
- (4) form C-104 - request for allowable and authorization to transport oil and gas;
- (5) form C-105 - well completion or recompletion report and log;
- (6) form C-106 - notice of intention to utilize automatic custody transfer equipment;
- (7) form C-107 - application for multiple completion;
- (8) form C-107-A - application for downhole commingling;
- (9) form C-107-B - application for surface commingling (diverse ownership);
- (10) form C-108 - application to dispose of salt water by injection into a porous formation;
- (11) form C-109 - application for discovery allowable and creation of a new pool;
- (12) form C-111 - gas transporter's monthly report (sheet 1 and sheet 2);

- (13) form C-112 - transporter's and storer's monthly report;
  - (14) form C-112-A - receipts continuation sheet;
  - (15) form C-112-B - deliveries continuation sheet;
  - (16) form C-113 - refiner's monthly report (sheet 1 and sheet 2);
  - (17) form C-115 - operator's monthly report;
  - (18) form C-115-EDP - operator's monthly report (electronic data processing);
  - (19) form C-116 - gas-oil ratio tests;
  - (20) form C-117-A - tank cleaning, sediment oil removal, transportation of miscellaneous hydrocarbons and disposal permit;
  - (21) form C-117-B - monthly sediment oil disposal statement;
  - (22) form C-118 - treating plant operator's monthly report (sheet 1 and sheet 2);
  - (23) form C-120-A - monthly water disposal report;
  - (24) form C-121 - oil purchaser's nomination;
  - (25) form C-121-A - purchaser's gas nomination;
  - (26) form C-122 - multi-point and one point back pressure test for gas wells;
  - (27) form C-122-A - gas well test data sheet-San Juan basin (initial deliverability test, blue paper; annual deliverability test, white);
  - (28) form C-122-B - initial potential test data sheet;
  - (29) form C-122-C - deliverability test report;
  - (30) form C-122-D - worksheet for calculation of static column wellhead pressure ( $P_w$ );
  - (31) form C-122-E - worksheet for stepwise calculation of (surface) (subsurface) pressure ( $P_c$  and  $P_w$ );
  - (32) form C-122-F - worksheet for calculation of wellhead pressures ( $P_c$  or  $P_w$ ) from known bottom hole pressure ( $P_f$  or  $P_s$ );
  - (33) form C-122-G - worksheet for calculation of static column pressure at gas liquid interface;
  - (34) form C-123 - request for the creation of a new pool;
  - (35) form C-124 - reservoir pressure report;
  - (36) form C-125 - gas well shut-in pressure report;
  - (37) form C-126 - permit to transport recovered load oil;
  - (38) form C-127 - request for allowable change;
  - (39) form C-129 - application for exception to no-flare;
  - (40) form C-130 - notice of disconnection;
  - (41) form C-131-A - monthly gas storage report;
  - (42) form C-131-B - annual LPG storage report;
  - (43) form C-133 - authorization to move produced water exhibit "A";
  - (44) form C-134 - application for exception to division order R-8952, 19.15.18.18 NMAC or 19.15.36 NMAC;
  - (45) form C-135 - gas well connection, reconnection or disconnection notice;
  - (46) form C-136 - application for approval to use an alternate gas measurement method;
  - (47) form C-137 - application for waste management facility;
  - (48) form C-137-EZ - registration/final closure report for small landfarm;
  - (49) form C-138 - request for approval to accept solid waste;
  - (50) form C-139 - application for qualification of production restoration project and certification of approval;
  - (51) form C-140 - application for qualification of well workover project and certification of approval;
  - (52) form C-141 - release notification and corrective action;
  - (53) form C-144 - pit, closed-loop system, below-grade tank or proposed alternative method permit or closure plan application;
  - (54) form C-145 - change of operator; and
  - (55) form C-146 - change of operator name.
- [19.15.7.8 NMAC - Rp, 19.15.13.1100 NMAC, 12/1/08]

**19.15.7.9 FORMS UPON REQUEST:** The division's forms for written notices, requests and reports it requires are available on the division's website. The division shall furnish paper copies upon request.  
 [19.15.7.9 NMAC - Rp, 19.15.1.16 NMAC, 12/1/08]

**19.15.7.10 WHERE TO FILE REPORTS AND FORMS:** A person required to file a report or form shall file the report or form with the division in the number and at the time specified on the form or report or by the applicable section in 19.15.7 NMAC. An operator shall file plugging bonds directly with the division's Santa Fe office.

[19.15.7.10 NMAC - Rp, 19.15.15.1302 NMAC, 12/1/08]

**19.15.7.11 UNITED STATES GOVERNMENT LEASES:** For wells located on land that the United States or a native american nation, tribe or pueblo owns, an operator shall file applications for permit to drill, deepen or plug back, BLM form no. 3160-3; sundry notices and reports on wells, BLM form no. 3160-5; and well completion or recompletion report and log, BLM form no. 3160-4 with the BLM in lieu of filing the corresponding division forms with the division. All such forms are, however, subject to division approval in the same manner and to the same extent as the corresponding division forms.

[19.15.7.11 NMAC - Rp, 19.15.1.14 NMAC, 12/1/08]

**19.15.7.12 APPLICATION FOR PERMIT TO DRILL, DEEPEN OR PLUG BACK (Form C-101):**

Form C-101 is the form an operator uses to apply for a permit to drill, deepen, re-enter or plug a well back to a different pool or complete or re-complete a well in an additional pool.

[19.15.13.12 NMAC - Rp, 19.15.13.1101 NMAC, 12/1/08]

**19.15.7.13 WELL LOCATION AND ACREAGE DEDICATION PLAT (Form C-102):**

**A.** Form C-102 is a dual purpose form the operator uses to show the well's exact location and the acreage dedicated to the well. The form is also used to show the ownership and status of each lease contained within the dedicated acreage. When there is more than one working interest or royalty owner on a given lease, designation of the majority owner et al. is sufficient.

**B.** An operator shall fill out and certify the information required on form C-102 except the well location on the plat. A professional surveyor, registered in the state of New Mexico, or surveyor approved by the division, shall plot and certify the well location on the plat from the section's outer boundaries.

**C.** An operator shall file amended form C-102 in the event there is a change in the information the operator previously submitted. The operator does not need to provide certification of the well location when filing amended form C-102.

[19.15.13.13 NMAC - Rp, 19.15.13.1102 NMAC, 12/1/08]

**19.15.7.14 SUNDRY NOTICES AND REPORTS ON WELLS (Form C-103):** Form C-103 is a dual purpose form the operator files with the appropriate division district office to obtain division approval prior to commencing certain operations and to report various completed operations.

**A.** Form C-103 as a notice of intention.

**(1)** An operator shall file form C-103 and obtain the division's approval prior to:

**(a)** effecting a change of plans from those the division previously approved on form C-101 or form C-103;

**(b)** altering a drilling well's casing program or pulling casing or otherwise altering an existing well's casing installation;

**(c)** making multiple completions in a well;

**(d)** placing a well in approved temporary abandonment;

**(e)** plugging and abandoning a well;

**(f)** performing remedial work on a well that, when completed, will affect the well's original status (this includes making new perforations in existing wells or squeezing old perforations in existing wells, but does not apply to new wells in the process of being completed nor to old wells being deepened or plugged back to another zone when the division has authorized the recompletion by an approved form C-101, application for permit to drill, re-enter, deepen plug back or add a zone, nor to acidizing, fracturing or cleaning out previously completed wells, nor to installing artificial lift equipment); or

**(g)** downhole commingling in well bores, within pools or areas that the division has established as pre-approved pools or areas.

**(2)** In the case of well plugging operations, the notice of intention shall include a detailed statement of the proposed work including plans for shooting and pulling casing; plans for mudding, including the mud's weight; plans for cementing, including number of sacks of cement and depths of plugs; restoration and remediation of the location; and the time and date of the proposed plugging operations. The operator shall file a complete log of

the well on form C-105 with the notice of intention to plug the well, if the operator has not previously filed the log (see 19.15.7.16 NMAC); the division shall not release the financial assurance until the operator complies with this requirement.

**B.** Form C-103 as a subsequent report.

(1) The operator shall file form C-103 as a subsequent report of operations in accordance with 19.15.7.14 NMAC as applicable to the particular operation being reported.

(2) The operator shall use form C-103 in reporting such completed operations as:

- (a) commencement of drilling operations;
- (b) casing and cement test;
- (c) altering a well's casing installation;
- (d) work to secure approved temporary abandonment;
- (e) plugging and abandonment;
- (f) plugging back or deepening within the same pool;
- (g) remedial work;
- (h) installation of artificial lifting equipment; or
- (i) other operations that affect the well's original status but that are not specifically covered in 19.15.7.14 NMAC.

**C.** Report of commencement of drilling operations. Within 10 days following the commencement of drilling operations, the operator shall file a report of commencement on form C-103. The report shall indicate the hour and the date the operator spudded the well.

**D.** Report of results of test of casing and cement job; report of casing alteration. The operator shall file a report of casing and cement test within 10 days following the setting of each string of casing or liner. The operator shall file the report on form C-103 and include a detailed description of the test method employed and the results obtained by the test and any other pertinent information 19.15.16.10 NMAC requires. The report shall also indicate the top of the cement and the means by which the operator determined the top. It shall also indicate any changes from the casing program previously authorized for the well.

**E.** Report of temporary abandonment. The operator shall file a notice of work to secure approved temporary abandonment within 30 days following the work's completion. The report shall present a detailed account of the work done on the well, including location and type of plugs used, if any, and status of surface and downhole equipment and any other pertinent information relative to the well's overall status.

**F.** Report on plugging of well.

(1) The operator shall file a report of plugging operations within 30 days following completion of plugging operations on a well. The operator shall file the report on form C-103, which shall include the date the operator began plugging operations and the date the operator completed the work, a detailed account of the manner in which the operator performed the work including the depths and lengths of the various plugs set, the nature and quantities of materials employed in the plugging operations including the weight of the mud used, the size and depth of all casing left in the hole and any other pertinent information. (See 19.15.25 NMAC regarding plugging operations.)

(2) The division shall not approve a plugging report until the operator demonstrates compliance with Subsection B of 19.15.25.10 NMAC. The operator shall contact the appropriate division district office when the operator has restored the location in order to arrange for a division representative's inspection of the plugged well and the location.

**G.** Report of remedial work. The operator shall file a report of remedial work performed on a well within 30 days following the work's completion. The operator shall file the report on form C-103 and present a detailed account of the work done and the manner in which the operator performed the work; the daily production of oil, gas and water both prior to and after the remedial operation; the size and depth of shots; the quantity and type of crude, chemical or other materials the operator employed in the operation; and any other pertinent information. Among the remedial work an operator shall report on form C-103 are the following:

- (1) report on shooting, fluid fracturing or chemical treatment of a previously completed well;
- (2) report of squeeze job;
- (3) report on setting of liner or packer;
- (4) report of installation of pumping equipment or gas lift facilities; or
- (5) report of any other remedial operations that are not specifically covered herein.

**H.** Report on deepening or plugging back within the same pool. An operator shall file a report of deepening or plugging back within 30 days following completion of the operations on a well. The operator shall file the report on form C-103 and present a detailed account of work done and the manner in which the operator

performed the work. If the operator recompletes the well in the same pool, the operator shall also report the daily production of oil, gas and water both prior to and after recompletion. If the well is recompleted in another pool, the operator shall file forms C-101, C-102, C-104 and C-105 in accordance with 19.15.7.12 NMAC, 19.15.7.13 NMAC, 19.15.7.15 NMAC and 19.15.7.16 NMAC.

**I.** Other reports on wells. The operator shall submit reports on other operations that affect the well's original status but that are not specifically covered in 19.15.7.14 NMAC to the division on form C-103 10 days following the operation's completion.

[19.15.7.14 NMAC - Rp, 19.15.13.1103 NMAC, 12/1/08]

**19.15.7.15 REQUEST FOR ALLOWABLE AND AUTHORIZATION TO TRANSPORT OIL AND GAS (Form C-104):** An operator shall file with the division a complete form C-104 to request the division assign an allowable to a newly completed or re-completed well or a well completed in an additional pool or issue an operator authorization to transport oil or gas from the well.

[19.15.7.15 NMAC - Rp, 19.15.13.1104 NMAC, 12/1/08]

**19.15.7.16 WELL COMPLETION OR RECOMPLETION REPORT AND LOG (Form C-105):**

**A.** Within 20 days following the completion or recompletion of a well, the operator shall file form C-105 with the appropriate division district office accompanied by a summary of special tests conducted on the well, including drill stem tests. In addition, the operator shall file a copy of electrical and radio-activity logs run on the well with form C-105. If the division does not receive form C-105 with attached logs and summaries within the specified 20-day period, the division shall withhold the allowable for the well until the operator has complied with 19.15.7.16 NMAC.

**B.** In the case of a dry hole, a complete record of the well on form C-105 with the attachments listed in Subsection A of 19.15.7.16 NMAC shall accompany the notice of intention to plug the well, unless previously filed. The division shall not approve the plugging report or release the bond the operator has complied with 19.15.7.16 NMAC.

**C.** The division shall not keep form C-105 and accompanying attachments confidential unless the well's owner requests in writing that the division keep it confidential. Upon such request, the division shall keep these data confidential for 90 days from the date of the well's completion, provided, however, that the report, logs and other attached data may, when pertinent, be introduced in a public hearing before division examiners, the commission or in a court of law, regardless of the request that they be kept confidential.

[19.15.7.16 NMAC - Rp, 19.15.13.1105 NMAC, 12/1/08]

**19.15.7.17 NOTICE OF INTENTION TO UTILIZE AUTOMATIC CUSTODY TRANSFER EQUIPMENT (Form C-106):** An operator intending to use an ACT system shall file form C-106, when applicable, in accordance with Subsection A of 19.15.18.15 NMAC.

[19.15.7.17 NMAC - Rp, 19.15.13.1106 NMAC, 12/1/08]

**19.15.7.18 APPLICATION FOR MULTIPLE COMPLETION (Form C-107):** An operator shall file form C-107, when applicable, in accordance with Subsection A of 19.15.16.15 NMAC.

[19.15.7.18 NMAC - Rp, 19.15.13.1107 NMAC, 12/1/08]

**19.15.7.19 APPLICATION FOR AUTHORIZATION TO INJECT (Form C-108):** An operator shall file form C-108 in accordance with Subsection B of 19.15.26.8 NMAC.

[19.15.7.19 NMAC - Rp, 19.15.13.1108 NMAC, 12/1/08]

**19.15.7.20 APPLICATION FOR DISCOVERY ALLOWABLE AND CREATION OF A NEW POOL (Form C-109):** An operator shall file form C-109, when applicable, in accordance with 19.15.20.16 NMAC.

[19.15.7.20 NMAC - Rp, 19.15.13.1109 NMAC, 12/1/08]

**19.15.7.21 GAS TRANSPORTER'S MONTHLY REPORT (Form C-111):**

**A.** An operator shall complete and maintain for the division's inspection, form C-111 monthly in accordance with Subsections B, C and D of 19.15.7.21 NMAC. The transporter shall itemize information on sheet no. 2 of form C-111 by pool, by operator and by lease, in alphabetical order.

**B.** An operator of a gas gathering system, gas transportation system, recycling system, fuel system, gas lift system, gas drilling operation, etc. shall complete and maintain for division inspection form C-111 each

month. The form shall cover gas, casinghead gas and carbon dioxide gas taken into a system during the preceding month and shall show the gas' source and its disposition.

**C.** An operator of a gasoline plant, cycling plant or other plant at which gasoline, butane, propane, kerosene, oil or other products are extracted from gas within the state shall complete and maintain for the division's inspection form C-111 each month. The form shall cover gas, casinghead gas and carbon dioxide gas the plant has taken during the preceding month and shall show the gas' source and its disposition. If an operator owns more than one plant in a given division district, the operator shall file sheet no. 1 of form C-111 for each plant. In preparing sheet no. 2, the operator shall consolidate requisitions for plants in the district, itemized in the order described in the Subsection A of 19.15.7.21 NMAC.

**D.** Where a producer takes gas and uses it for any of the above uses, the producer shall complete and maintain for division inspection form C-111 itemizing such gas. The producer shall also include this gas on form C-115. The producer shall also include gas used on the lease from which it was produced for consumption in lease houses, treaters, compressors, combustion engines and other similar equipment, or gas that is flared, on the form C-115 but shall not include it on form C-111.

[19.15.7.21 NMAC - Rp, 19.15.13.1111 NMAC, 12/1/08]

**19.15.7.22 TRANSPORTER'S AND STORER'S MONTHLY REPORT (Form C-112):** A transporter or storer of oil and liquid hydrocarbons within the state shall complete and maintain for division inspection for each calendar month a form C-112 containing complete information and data indicated by the form respecting stocks of oil and liquid hydrocarbons on hand and receipts and deliveries of oil and liquid hydrocarbons by pipeline and trucks within the state, and receipts and deliveries from leases to storers or refiners; between transporters within the state; between storers and refiners within the state.

[19.15.7.22 NMAC - Rp, 19.15.13.1112 NMAC, 12/1/08]

**19.15.7.23 REFINER'S MONTHLY REPORT (Form C-113):** A refiner of oil within the state shall file for each calendar month form C-113 containing the information and data indicated by the form respecting oil and products involved in the refiner's operation during each month. The refiner shall file the completed form C-113 for each month and postmark it on or before the 15th day of the next succeeding month.

[19.15.7.23 NMAC - Rp, 19.15.13.1113 NMAC, 12/1/08]

**19.15.7.24 OPERATOR'S MONTHLY REPORT (Form C-115):**

**A.** An operator shall file a form C-115 for each non-plugged well completion for which the division has approved a form C-104 and for each secondary or other enhanced recovery project or pressure maintenance project injection well or other injection well within the state, setting forth complete information and data indicated on the forms in the order, format and style the director prescribes. The operator shall estimate oil production from wells producing into common storage as accurately as possible on the basis of periodic tests.

**B.** An operator shall file the reports 19.15.7.24 NMAC requires using the division's web-based online application on or before the 15th day of the second month following the month of production, or if such day falls on a weekend or holiday, the first workday following the 15th. An operator may apply to the division for exemption from the electronic filing requirement based upon a demonstration that such requirement would operate as an economic or other hardship.

**C.** If an operator fails to file a form C-115 that the division accepts, the division shall, within 60 days of the appropriate filing date, notify the operator by electronic mail or letter of its intent to revoke the operator's authorization to transport or inject if the operator does not file an acceptable and complete form C-115. If the operator does not file an acceptable and complete form C-115 or request a hearing on the proposed cancellation within 120 days of the original due date of the form C-115, the division may cancel the operator's authority to transport from or inject into all wells it operates.

[19.15.7.24 NMAC - Rp, 19.15.13.1115 NMAC, 12/1/08]

**19.15.7.25 GAS-OIL RATIO TESTS (Form C-116):** An operator shall make and report gas-oil ratio tests on form C-116 as prescribed in 19.15.18.8 NMAC and applicable special pool orders. The operator shall file the form C-116.

[19.15.7.25 NMAC - Rp, 19.15.13.1116 NMAC, 12/1/08]

**19.15.7.26 TANK CLEANING, SEDIMENT OIL REMOVAL, TRANSPORTATION OF MISCELLANEOUS HYDROCARBONS AND DISPOSAL PERMIT (Form C-117-A) AND MONTHLY**

**SEDIMENT OIL DISPOSAL STATEMENT (Form C-117-B):**

**A.** An operator shall file form C-117-A with the appropriate division district office in accordance with Subsections B, C and H of 19.15.18.17 NMAC.

**B.** An operator shall file form C-117-B with the division's Santa Fe office and the appropriate division district office in accordance with Subsection D of 19.15.18.17 NMAC.  
[19.15.7.26 NMAC - Rp, 19.15.13.1117 NMAC, 12/1/08]

**19.15.7.27 TREATING PLANT OPERATOR'S MONTHLY REPORT (Form C-118):** A treating plant operator shall file on a monthly basis form C-118 with the appropriate division district office. The form C-118 shall contain all the information the form requires. Column 1 of sheet 1-A of form C-118 entitled permit number, references form C-117-A, for each lot of oil the operator picked up for processing.  
[19.15.7.27 NMAC - Rp, 19.15.13.1118 NMAC, 12/1/08]

**19.15.7.28 MONTHLY WATER DISPOSAL REPORT (Form C-120-A):** An operator of a salt water disposal system shall report its operations on form C-120-A. The operator shall file form C-120-A in duplicate, with one copy to the division's Santa Fe office and one copy to the appropriate division district office, and shall postmark the form no later than the 15th day of the second succeeding month.  
[19.15.7.28 NMAC - Rp, 19.15.13.1120 NMAC, 12/1/08]

**19.15.7.29 PURCHASER'S NOMINATION FORMS (Form C-121 and Form C-121-A):**

**A.** Unless the director requests otherwise, a person expecting to purchase oil from producing wells in New Mexico during the second and third succeeding two months shall file form C-121 with the division's Santa Fe office not later than the 20th day of each odd-numbered month. As an example, nominations submitted by the 20th day of July shall indicate the amount of oil the purchaser desires to purchase daily during September and October

**B.** The person shall file form C-121-A with the division's Santa Fe office by the first day of the month during which the division will consider at the gas allowable hearing the nominations for the purchase of gas from producing wells in New Mexico during the succeeding month. As an example, purchaser's nominations to take gas from a pool during the month of August would be considered by the division at a hearing during July, and should be submitted to the Santa Fe office of the division by July 1.

**C.** In addition to the monthly gas nominations, the purchaser shall file 12-month nominations in accordance with the appropriate special pool orders.  
[19.15.7.29 NMAC - Rp, 19.15.13.1121 NMAC, 12/1/08]

**19.15.7.30 MULTIPPOINT AND ONE POINT BACK PRESSURE TEST FOR GAS WELL (Form C-122):**

**A.** Gas well test data sheet - San Juan basin (form C-122-A)  
**B.** Initial potential test data sheet (form C-122-B)  
**C.** Deliverability test report (form C-122-C)  
**D.** Worksheet for calculation of static column wellhead pressure ( $P_w$ ) (form C- 122-D)  
**E.** Worksheet for stepwise calculation of (surface) (subsurface) pressure ( $P_c$  &  $P_w$ ) ( $P_f$  &  $P_s$ ) (form C-122-E)  
**F.** Worksheet for calculation of wellhead pressures ( $P_c$  or  $P_w$ ) from known bottom hole pressure ( $P_f$  or  $P_s$ ) (form C-122-F)

**G.** Worksheet for calculation of status column pressure at gas liquid interface (form C-122-G). The operator shall file the forms listed in Subsections A through F of 19.15.7.30 NMAC with the appropriate division district office in accordance with the provisions of the *manual for back-pressure testing of natural gas wells or gas well testing manual for northwest New Mexico*, 19.15.19.8 NMAC and applicable special pool orders and proration orders.

[19.15.7.30 NMAC - Rp, 19.15.13.1122 NMAC, 12/1/08]

**19.15.7.31 REQUEST FOR THE CREATION OF A NEW POOL (Form C-123):** The appropriate division district office shall provide the operator of a well that requires the creation of a pool written instructions regarding the filing of form C-123.

[19.15.7.31 NMAC - Rp, 19.15.13.1123 NMAC, 12/1/08]

**19.15.7.32 RESERVOIR PRESSURE REPORT (Form C-124):**

**A.** An operator shall file form C-124 to report bottom hole pressures as required under the provisions of 19.15.18.9 NMAC and applicable special pool orders.

**B.** An operator shall state the name of the pool; the pool datum, if established; the name of the operator and lease; the well number; the wellhead elevation above sea level; the date of the test; the total time the well was shut in prior to the test, the subsurface temperature in degrees fahrenheit at the test depth; the depth in feet at which the operator made the subsurface pressure test; the observed pressure in psi gauge corrected for calibration and temperature; the corrected pressure computed from applying to the observed pressure the appropriate correction for difference in test depth and reservoir datum plane; and any other information required on form C-124.  
[19.15.7.32 NMAC - Rp, 19.15.13.1124 NMAC and 19.15.5.302 NMAC, 12/1/08]

**19.15.7.33 GAS WELL SHUT-IN PRESSURE TESTS (Form C-125):** An operator shall file form C-125 to report shut-in pressure tests on gas wells as required under the provisions of special pool orders.  
[19.15.7.33 NMAC - Rp, 19.15.13.1125 NMAC, 12/1/08]

**19.15.7.34 PERMIT TO TRANSPORT RECOVERED LOAD OIL (Form C-126):** An applicant to transport recovered load oil shall file form C-126 with the appropriate division district office in conformance with 19.15.20.15 NMAC.  
[19.15.7.34 NMAC - Rp, 19.15.13.1126 NMAC, 12/1/08]

**19.15.7.35 REQUEST FOR ALLOWABLE CHANGE (Form C-127):** An oil producer shall file form C-127 with the appropriate division district office not later than the 10th day of the month preceding the month for which an oil producer is requesting oil well allowable changes.  
[19.15.7.35 NMAC - Rp, 19.15.13.1127 NMAC, 12/1/08]

**19.15.7.36 FORMS REQUIRED ON FEDERAL LAND:**

**A.** An operator shall use federal forms in lieu of state forms when filing application for permit to drill, deepen or plug back and sundry notices and reports on wells and well completion or recompletion report and log for wells on federal lands in New Mexico. However, the operator shall submit two extra copies of each of the forms to the BLM, which, upon approval, will transmit the forms to the division. An operator of a well on federal land shall use the following BLM forms in lieu of division forms:

| <u>BLM Form No.</u> | <u>Title of Form</u> (Same for both agencies)        | <u>Form No.</u> |
|---------------------|--|-----------------|
| 3160-3 (Nov. 1993)  | Application for Permit to Drill, Deepen or Plug Back | C-101           |
| 3160-5 (Nov. 1983)  | Sundry Notices and Reports on Wells                  | C-103           |
| 3160-4 (Nov. 1983)  | Well Completion or Recompletion Report and Log       | C-105           |

**B.** The above forms as the BLM may revise are the only forms that an operator may file in place of division forms.

**C.** After a well is completed and ready for pipeline connection, the operator shall file form C-104 along with a copy of form C-105 or BLM form No. 3160-4, whichever is applicable, with the division on wells drilled in the state, regardless of land status. Further, the operator shall file production reports using division forms; the division will not accept federal forms for reporting production.

**D.** An operator's failure to comply with 19.15.7.36 NMAC shall result in the division's cancellation of form C-104 for the affected well or wells.  
[19.15.7.36 NMAC - Rp, 19.15.13.1128 NMAC, 12/1/08]

**19.15.7.37 APPLICATION FOR EXCEPTION TO NO-FLARE (Form C-129):** An operator shall file form C-129 when applicable, in accordance with 19.15.18.12 NMAC.  
[19.15.7.37 NMAC - Rp, 19.15.13.1129 NMAC, 12/1/08]

**19.15.7.38 NOTICE OF DISCONNECTION (Form C-130):**

**A.** An operator shall file form C-130 with the division as provided in 19.15.19.13 NMAC.

**B.** An operator shall state to the best of its knowledge the reasons for disconnecting a gas well from gas transportation facilities.

**C.** The division shall furnish the New Mexico public regulation commission with a form C-130 indicating that a disconnected gas well may or will be reconnected to a gas transportation facility for ultimate

distribution to consumers outside of the state.

[19.15.7.38 NMAC - Rp, 19.15.13.1130 NMAC, 12/1/08]

**19.15.7.39 MONTHLY GAS STORAGE REPORT (Form C-131-A); ANNUAL LPG STORAGE REPORT (Form C-131-B):**

**A.** An operator of an underground gas storage project shall report its operation monthly on form C-131-A. The operator shall file form C-131-A with the division's Santa Fe office with a copy to the appropriate division district office and shall postmark it not later than the 24th day of the next succeeding month.

**B.** An operator of underground liquefied petroleum gas storage projects approved by the division shall report its operations annually on form C-131-B.

[19.15.7.39 NMAC - Rp, 19.15.13.1131 NMAC, 12/1/08]

**19.15.7.40 AUTHORIZATION TO MOVE PRODUCED WATER:**

**A.** A transporter of produced water shall obtain the division's approval of form C-133 in accordance with 19.15.34 NMAC prior to transportation.

**B.** Approval of a single form C-133 is valid for leases the transporter serves.

[19.15.7.40 NMAC - Rp, 19.15.13.1133 NMAC, 12/1/08]

**19.15.7.41 GAS WELL CONNECTION, RECONNECTION OR DISCONNECTION NOTICE:** A gas transporter accepting gas for delivery from a wellhead or central point of delivery shall notify the division within 30 days of a new connection or reconnection to or disconnection from the gathering or transportation system by filing form C-135 with the appropriate division district office.

[19.15.7.41 NMAC - Rp, 19.15.13.1135 NMAC, 12/1/08]

**19.15.7.42 APPLICATION FOR APPROVAL TO USE AN ALTERNATE GAS MEASUREMENT METHOD (Form C-136):**

**A.** An operator shall use form C-136 to request and obtain division approval for use of an alternate procedure for measuring gas production from a well that is not capable of producing more than 15 MCFD (Paragraph (1) of Subsection B of 19.15.19.9 NMAC) or for a well that has a producing capacity of 100 MCFD or less and is on a multi-well lease (Paragraph (2) of Subsection B of 19.15.19.9 NMAC).

**B.** An operator shall fill out the applicable information required on form C-136 with the required supplemental information attached, and file it with the appropriate division district office.

[19.15.7.42 NMAC - Rp, 19.15.13.1136 NMAC, 12/1/08]

**19.15.7.43 APPLICATION FOR PRODUCTION RESTORATION PROJECT (C-139):**

**A.** An operator shall use the division's web-based online application to apply for the production restoration tax incentive.

**B.** An operator shall enter a user identification number and password that it has obtained from the division and select the well for which the operator is requesting the production restoration tax incentive. The operator shall then enter the date it began the production restoration, the date the well returned to production and the process the operator used to return the well to production. The operator shall certify that the information is complete and correct.

[19.15.7.43 NMAC - Rp, Paragraph (5) of Subsection D of 19.15.1.31 NMAC, 12/1/08]

**19.15.7.44 APPLICATION FOR WELL WORKOVER PROJECT (C-140):**

**A.** An operator shall use the division's web-based online application to apply for the well workover tax incentive.

**B.** An operator shall enter a user identification number and password that it has obtained from the division and select the well for which the operator is requesting the well workover tax incentive. The operator shall enter the date that it commenced the well workover and the date it completed the well workover. The operator shall attach a description of the workover procedure it performed to increase production and a production curve or data tabulation showing at least 12 months of production prior to the well workover and at least three months of production following the well workover to reflect a positive production increase.

[19.15.7.44 NMAC - Rp, Paragraph (6) of Subsection D of 19.15.1.32 NMAC, 12/1/08]

**HISTORY of 19.15.7 NMAC:**

**History of Repealed Material:** 19.15.1 NMAC, General Provisions (filed 04/27/2001); 19.15.13 NMAC, Reports (filed 06/17/2004) and 19.15.15 NMAC, Pits, Closed-Loop Systems, Below-Grade Tanks and Sumps (filed 5/30/2008) repealed 12/1/08.

**NMAC History:**

Those applicable portions of 19.15.1 NMAC, General Provisions (Sections 14, 16, those applicable portions of 31 and 32 (filed 04/27/2001); 19.15.13 NMAC, Reports (Sections 1-6; 1100, 1101-1109, 1111-1113; 1115-1118, 1120-1131; 1133; and 1135) (filed 06/17/2004); and 19.15.15 NMAC, Pits, Closed-Loop Systems, Below-Grade Tanks and Sumps (Section 1302) (filed 5/30/2008) were all replaced by 19.15.7 NMAC, Forms and Reports, effective 12/1/08.