

New Mexico Historical Records Advisory Board Scholarship Program

The New Mexico Historical Records Advisory Board Scholarship Program provides small grants to successful applicants to participate in the archives and records management training programs offered by the Commission of Public Records and other organizations. Applicants may choose from several courses described in the Archives Records Management Training Schedule available on-line at www.nmcpr.state.nm.us by calling 476-7902 (limit two applications per individual). Travel costs must be in compliance with 2.42.2. NMAC Regulations Governing Per Diem and Mileage Act. All scholarship grants are subject to budget availability.

Organization Status (check appropriate type):

- | | | |
|--|--|---|
| <input type="checkbox"/> Tribal Organization | <input type="checkbox"/> Municipality | <input type="checkbox"/> County |
| <input type="checkbox"/> State Agency | <input type="checkbox"/> Private/Non-Profit Organization | <input type="checkbox"/> College/University |
| <input type="checkbox"/> Museum | <input type="checkbox"/> Local/Regional Historical Society | |

Name:	Title/Position:
Organization:	
Address:	
Phone:	Fax:
email:	
<p>Attachment 1: Description of the permanent and/or historical holdings of the organization and how the applicant's position affects these holdings (include record span dates).</p> <p>Attachment 2: A one-page letter stating how the applicant and sponsoring organization will benefit from the requested training.</p> <p>Attachment 3: A letter of support from the sponsoring organization.</p> <p>Attachment 4: Current resume (including all training received in the last 18 months).</p> <p>Attachment 5: Statement of the organization's financial need for funding.</p> <p>Attachment 6: Statement noting past scholarship funding received from the New Mexico Historical Records Advisory Board. Include total amount of award and name of training session attended.</p>	
Course Title:	
Date(s):	Location:
IN-STATE TRAINING	
Registration Fee:	+ \$
Travel Costs (transportation): Actual costs @ \$0.32/mile.	+ \$
Travel Costs (Hotel and Meals): Actual costs - Hotel daily rate + \$30.00/day maximum meal allowance OR Per Diem - Santa Fe \$135.00/day All other Locations \$85.00/day	+\$

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Less 20% of travel costs (transportation, hotel, meals)	- \$
Total Request	= \$
OUT-OF-STATE TRAINING	
Registration Fee:	+ \$
Travel Costs (transportation): Actual costs @ \$0.32/mile and/or cost of airline ticket.	+ \$
Travel Costs (Hotel and Meals): Actual costs - Hotel daily rate + \$45.00/day maximum meal allowance. OR Per Diem - \$115.00/day	+\$
Less 20% of travel costs (transportation, hotel, meals)	- \$
Total Request	= \$

Person authorized to approve conditions of recipient's scholarship award.

Title:	
Name (print):	
Signature	Date:

Applications and attachments may be returned via mail to: NMHRAB 1205 Camino Carlos Rey Santa Fe NM 87507 or faxed to (505) 476-7893.

Application must be received by March 17, 2008.