

TITLE 5 POST-SECONDARY EDUCATION
CHAPTER 55 PUBLIC POST-SECONDARY EDUCATION GENERAL PROVISIONS
PART 4 DUAL CREDIT

5.55.4.1 ISSUING AGENCY: New Mexico Higher Education Department
[5.55.4.1 NMAC - N, 09/15/06]

5.55.4.2 SCOPE: This rule applies to all public high schools, including charter schools.
[5.55.4.2 NMAC - N, 09/15/06]

5.55.4.3 STATUTORY AUTHORITY: Section 9-25-8 NMSA.
[5.55.4.3 NMAC - N, 09/15/06]

5.55.4.4 DURATION: Permanent
[5.55.4.4 NMAC - N, 09/15/06]

5.55.4.5 EFFECTIVE DATE: September 15, 2006, unless a later date is cited at the end of a section.
[5.55.4.5 NMAC - N, 09/15/06]

5.55.4.6 OBJECTIVE: The purposes of dual credit are: (i) to increase opportunities for high school students, and (ii) to increase efficient use of instructional staff, facilities, equipment, student support services and technical advisory committees at both the secondary and postsecondary levels; and thereby to increase the overall quality of instruction and learning available through secondary schools.
[5.55.4.6 NMAC - N, 09/15/06]

5.55.4.7 DEFINITIONS:

A. "Dual credit program" refers to a program that allows high school students to enroll in college courses in postsecondary institutions prior to high school graduation, giving them enrichment opportunities and first-hand experiences with the requirements of college level work. Dual credit students receive both high school and college credit simultaneously pursuant to Article XII, Section 6 of the Constitution of New Mexico and the Public Education Department Act.

B. "Postsecondary institution" refers to a public postsecondary educational institution operating in the state, including a community college, branch community college, technical-vocational institute, learning center and four-year educational institution in the state.
[5.55.4.7 NMAC - N, 09/15/06]

5.55.4.8 IMPLEMENTATION:

- A. Dual credit courses may be taken as elective high school credits.
- B. Dual credit courses may satisfy high school core courses when the department standards and benchmarks are met as verified by the department, and curriculum is aligned to meet postsecondary requirements.
- C. Final grades for all students must be delivered to the high school by the end of the high school semester and/or the date of high school graduation for all high schools.
- D. Dual credit for both academic and career technical courses requires an executed dual credit agreement between the public school district and the postsecondary institution. The dual credit agreement must address the following components and must be signed by the public school district and the postsecondary institution.
- (1) Name of school district.
 - (2) Name of postsecondary institution.
 - (3) What are your methods of qualifying students for dual credit courses?
 - (4) If placement tests are used as a qualifying method for enrollment in dual credit courses, which tests are utilized?
 - (5) How will all students and parents be informed about dual credit and how students can participate in dual credit?
 - (6) What kind of counseling is provided to help students/parents in deciding about participation in a dual credit program by the high school and the postsecondary institution?
 - (7) What are the applicable requirements for awarding of credit by the high school and postsecondary institution respectively?

- (8) How will you demonstrate student awareness of academic requirements of the course?
 - (9) How will you demonstrate student awareness of the scheduling requirements of the course?
 - (10) What are the responsibilities of the student relative to successful participation and completion in a dual credit course/program?
 - (11) How will the secondary and postsecondary institution provide support services such as tutoring, career counseling/guidance, and special services?
 - (12) What is the schedule for the transfer of tuition and fees by the public school district to the postsecondary institution for dual credit students?
 - (13) How will the school district handle textbooks, supplies, etc., for dual credit students?
 - (14) How will the school district fund and schedule the transportation of students between secondary and postsecondary campuses in accordance with guidelines and definitions of the school transportation bureau?
 - (15) Who is liable for dual credit secondary students and their behavior while they are on the campus of the postsecondary institution for the purpose of attending class(es)?
 - (16) What are the approved courses for dual credit and are these courses part of an articulated program of study? If yes, does the student receive college credit for these courses?
 - (17) How will the postsecondary institution record dual credit(s) on student transcripts?
- [5.55.4.8 NMAC - N, 09/15/06]

History of 5.55.4 NMAC: [Reserved]